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## Business Market-Ready Checklist

- Financial Statements: Financial statements for the last three years are accurate and up to date.
- Purge Old Equipment: Obsolete, unused and broken down equipment has been eliminated.
- Eliminate Slow Moving Inventory: Obsolete inventory has been dealt with.
- Employment Practices Documented: Overtime is properly recorded; 1099 independent contractors are properly classified; employees are satisfactorily trained for their jobs.
- Expenses: Business expenses are clearly detailed.
- Ownership: Old partnership or ownership issues are cleaned up.
- Taxes: Sales taxes, FICA and other tax payments are up to date.